

**MINUTES**

**CITY COUNCIL MEETING**

**FEBRUARY 12, 2008**

A regular meeting of the City Council of the City of Rolling Hills Estates was called to order at 7:36 p.m. in the City Council Chambers, 4045 Palos Verdes Drive North, by MAYOR ZERUNYAN.

**PLEDGE OF ALLEGIANCE**

Boy Scout Troop 783 led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

City Council Members Present: Addleman, Mitchell, Seamans, Zerunyan, Zuckerman

City Staff Present:           City Manager Doug Prichard  
                                  City Attorney Kristin Pelletier  
                                  Assistant City Manager Sam Wise  
                                  Planning Director David Wahba  
                                  Community Services Director Andy Clark  
                                  Administrative Services Director Mike Whitehead  
                                  Assistant to the City Manager Greg Grammer

Others Present:               Sheri Clewis, Park and Activities Commission

**4. CEREMONIAL ITEMS**

A. PRESENTATION TO SHIRLEY KLINE FOR HER DEDICATED SERVICE ON THE EQUESTRIAN COMMITTEE

MAYOR ZERUNYAN noted his pleasure in presenting Shirley Kline a City plaque in recognition for her 25 years of service on the Equestrian Committee.

Mrs. Kline commented that she was happy to be involved with the Equestrian Committee and be a part of the many achievements made throughout the years.

**5. ROUTINE MATTERS**

A. CITY COUNCIL MINUTES OF JANUARY 22, 2008

COUNCILMAN ADDLEMAN moved, seconded by COUNCILWOMAN SEAMANS

TO APPROVE THE CITY COUNCIL MINUTES OF JANUARY 22, 2008 AS PRESENTED.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

B. ADJOURNED CITY COUNCIL MINUTES OF JANUARY 29, 2008

MAYOR PRO TEM MITCHELL moved, seconded by COUNCILMAN ADDLEMAN

TO APPROVE THE ADJOURNED CITY COUNCIL MINUTES OF JANUARY 29, 2008 AS PRESENTED.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

C. DEMANDS AND WARRANTS – JANUARY AND FEBRUARY

COUNCILMAN ADDLEMAN moved, seconded by COUNCILWOMAN SEAMANS

TO APPROVE WARRANTS 43349 THROUGH 43410 IN THE AMOUNT OF \$304,273.21; SUPPLEMENTAL WARRANTS 010108 THROUGH 010208; 43178 THROUGH 43188; 43192 (VOID); 43224 THROUGH 43242; 43313 THROUGH 43336; 43266 (VOID); 43167 (VOID) IN THE AMOUNT OF \$316,089.30 FOR A GRAND TOTAL OF \$620,362.51 WITH PROPER AUDIT.

AYES: Addleman, Mitchell, Seamans, Zerunyan, Zuckerman

6. **CONSENT CALENDAR:** The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)

A. READING OF ORDINANCES AND RESOLUTIONS

Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.

B. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED JANUARY 18, 2008

RECEIVED AND FILED.

C. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED JANUARY 25, 2008

MAYOR PRO TEM MITCHELL reported on her meeting with Governor Schwarzenegger regarding the state's budget and how it will affect local government.

RECEIVED AND FILED.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

7. **AUDIENCE ITEMS NOT ON THE AGENDA/WRITTEN AND ORAL COMMUNICATIONS**

NONE

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**8. PUBLIC HEARINGS/MEETINGS**

**8:00 P.M.**

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NONE

**9. NEW BUSINESS**

A. PLANNING COMMISSION MINUTES OF FEBRUARY 4, 2008

MAYOR PRO TEM MITCHELL moved, seconded by COUNCILMAN ADDLEMAN

TO RECEIVE AND FILE THE PLANNING COMMISSION MINUTES OF FEBRUARY 4, 2008.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

B. PARK AND ACTIVITIES COMMISSION MINUTES OF FEBRUARY 5, 2008

COUNCILMAN ADDLEMAN moved, seconded by COUNCILWOMAN SEAMANS

TO RECEIVE AND FILE THE PARK AND ACTIVITIES COMMISSION MINUTES OF FEBRUARY 5, 2008.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

1. PARK AND ACTIVITIES COMMISSION ACTION ITEM FROM MEETING OF FEBRUARY 5, 2008 - 50<sup>TH</sup> ANNIVERSARY PROPOSED TIME CAPSULE ITEMS

Recommendation: That the City Council approve City Hall's original vault be utilized to store the 50<sup>th</sup> Anniversary Time Capsule items and that souvenir programs from the California Classic Carriage Driving event be added to the list of items identified in the staff report.

Community Services Director Clark provided a staff report (as per agenda material).

COUNCILWOMAN SEAMANS suggested compiling a scrapbook consisting of newspaper articles and smaller items.

COUNCILWOMAN SEAMANS moved, seconded by COUNCILMAN ADDLEMAN

TO APPROVE THE CITY HALL'S ORIGINAL VAULT TO BE UTILIZED TO STORE THE 50<sup>TH</sup> ANNIVERSARY TIME CAPSULE ITEMS AND THAT SOUVENIR PROGRAMS FROM THE CALIFORNIA CLASSIC CARRIAGE DRIVING EVENT BE ADDED TO THE LIST OF ITEMS IDENTIFIED IN THE STAFF REPORT.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

2. PARK AND ACTIVITIES COMMISSION ACTION ITEM FROM MEETING OF FEBRUARY 5, 2008 – ARTERIAL STREET MEDIAN RFQ INTERVIEW PANEL

Recommendation: That the City Council select up to two (2) Council Members to serve on a panel which will interview (at a later date) those companies submitting a RFQ for the proposed arterial street medians project.

Community Services Director Clark provided a staff report (as per agenda material).

After brief discussion, MAYOR ZERUNYAN appointed COUNCILMAN ADDLEMAN and COUNCILWOMAN SEAMANS to serve on the panel to interview those companies who submitted a RFQ for the proposed arterial street medians project.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

C. FISCAL HEALTH REPORT – FY 1997-98 THROUGH FY 2006-07

Recommendation: That the City Council receive and file the Fiscal Health Report.

Administrative Services Director Whitehead provided a staff report (as per agenda material).

COUNCILMAN ADDLEMAN commended Administrative Services Director Whitehead on an outstanding report.

After responding to several inquires by COUNCILMAN ZUCKERMAN regarding the vehicle license fees per capita graph, it was the consensus of the COUNCIL to reflect the CPI adjusted and unadjusted plot lines into next year's report.

MAYOR ZERUNYAN also congratulated the staff in making the right decisions with respect to the City's fiscal health.

COUNCILWOMAN SEAMANS suggested that this item be placed on the City's website.

MAYOR PRO TEM MITCHELL moved, seconded by COUNCILWOMAN SEAMANS

TO RECEIVE AND FILE THE FISCAL HEALTH REPORT.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

D. FISCAL YEAR 2007-08 MID-YEAR BUDGET REVIEW

Recommendation: That the City Council receive and file the FY 2007-08 Mid-Year Budget Report.

Administrative Services Director Whitehead provided a staff report (as per agenda material).

City Manager Prichard informed the COUNCIL that the state may seize some COPS funding. He stated that there are adequate reserves to handle any action by the state, that staff is closely monitoring program budgets and that the City will continue to provide the same level of service.

MAYOR PRO TEM MITCHELL also noted that the Highway Users Tax may be delayed for approximately five months.

City Manager Prichard noted that the impact of delays of these funds would depend on the timing of capital projects.

MAYOR PRO TEM MITCHELL moved, seconded by COUNCILWOMAN SEAMANS

TO RECEIVE AND FILE THE FY 2007-08 MID-YEAR BUDGET REPORT.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

**10. OLD BUSINESS**

A. RESOLUTION NO. 2156 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES AMENDING RESOLUTION NO. 2146 AND ESTABLISHING A TRAFFIC AND SAFETY COMMITTEE AND MAKING PROVISIONS FOR APPOINTING CITIZENS THERETO.

MAYOR PRO TEM MITCHELL moved, seconded by COUNCILMAN ADDLEMAN

TO ADOPT RESOLUTION NO. 2156.

*MAYOR ZERUNYAN read Resolution No. 2156 by title only.*

AYES: Addleman, Mitchell, Seamans, Zerunyan, Zuckerman

B. RESOLUTION NO. 2154 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES UPHOLDING THE PLANNING COMMISSION'S DECISION DENYING A NEIGHBORHOOD COMPATIBILITY DETERMINATION AND VARIANCE APPLICATIONS (PA-10-07) FOR A GUEST HOUSE AND TENNIS COURT IN THE REQUIRED FRONT YARD; VARIANCES TO: 1) CONSTRUCT A STRUCTURE IN THE REQUIRED FRONT YARD; 2) CONSTRUCT A FENCE GREATER THAN 2' IN HEIGHT IN THE REQUIRED FRONT YARD; AND 3) EXCEED ALLOWABLE FRONT YARD COVERAGE; A SPECIAL USE PERMIT TO CONSTRUCT A MAXIMUM 12' HIGH FENCE ENCLOSURE FOR THE PROPOSED TENNIS COURT; AND A GRADING APPLICATION TO REMOVE 1,690 CUBIC YARDS AND FILL 1,625 CUBIC YARDS; APPLICANT: MR. AND MRS. WALLACE KREAG; LOCATION: 2715 PALOS VERDES DRIVE NORTH.

COUNCILMAN ZUCKERMAN moved, seconded by COUNCILMAN ADDLEMAN

TO ADOPT RESOLUTION NO. 2154.

*MAYOR ZERUNYAN read Resolution No. 2154 by title only.*

AYES: Addleman, Mitchell, Seamans, Zerunyan, Zuckerman

C. POLICY DEVELOPMENT DRAFT AGENDA 2008

Recommendation: That the City Council approve the draft agenda of items to be discussed at the 2008 Policy Development Session.

City Manager Prichard provided a staff report (as per agenda material).

City Manager Prichard noted that a resident requested utility cabinets to be included in this discussion. Additionally, he stated that COUNCILMAN ADDLEMAN requested that the Equestrian Fund subsidy be included as well.

COUNCILMAN ZUCKERMAN referred to the various speeds coming down Palos Verdes Drive East from Rancho Palos Verdes and how that should be addressed.

Assistant City Manager Wise noted that traffic speeds are reviewed every few years. In regards to Palos Verdes Drive East, he noted that speeds fluctuate due to the road configuration. Additionally, he stated that speed zone surveys are reviewed in accordance with the Department of Motor Vehicles.

COUNCILMAN ZUCKERMAN suggested sending a letter explaining the process to those individuals who were concerned about this item.

City Manager Prichard noted that everyone who spoke at the January 29, 2008 COUNCIL meeting will receive a letter in response to their comments.

COUNCILWOMAN SEAMANS noted that there was a request to replace the bus stop on Palos Verdes Drive East. Additionally, she stated that a request was made for a crossing guard in that vicinity.

City Manager Prichard noted that the bus stop will be considered at the Budget Study Session, but the request for a crossing guard at the mid-block crossing at Palos Verdes Drive East and Palos Verdes Drive North is not consistent with current traffic engineering principals and would not be included in discussions at the Policy Development Session.

Assistant City Manager Wise noted that for traffic-related items, he would ask for a written request from the homeowners' association or 10% of the residents on a street or in a neighborhood for consideration. He stated that this is in line with the City's policy regarding traffic calming. Additionally, he commented that mid-block crossings are generally discouraged as the City could possibly incur some liability at those locations.

City Manager Prichard noted that if a traffic suggestion is made, staff would contact the Traffic Engineer and handle that matter on an administrative level.

COUNCILMAN ADDLEMAN moved, seconded by MAYOR PRO TEM MITCHELL

TO APPROVE THE DRAFT AGENDA OF ITEMS TO BE DISCUSSED  
AT THE 2008 POLICY DEVELOPMENT SESSION AS AMENDED.

THERE BEING NO OBJECTION, MAYOR ZERUNYAN SO ORDERED.

**11. CITY ATTORNEY ITEMS**

NONE

**12. CITY COUNCIL/REGIONAL COMMITTEE REPORTS:** This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and/or the public on any issues or activities of currently active Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts and/or joint powers authorities and their various committees on which Members of the City Council might serve or have an interest, which are not otherwise agendized.

- A. COUNCILWOMAN SEAMANS reported that the Metropolitan Water District has approximately \$15 million dollars in funding for those agencies who apply for water efficient products.
- B. COUNCILWOMAN SEAMANS announced that the South Bay Cities Council of Governments (SBCCOG) is having their “Bracing for the Boom” General Assembly scheduled for Friday, February 22 at the Carson Community Center and encouraged everyone to attend.
- C. COUNCILMAN ADDLEMAN reported that the MTA South Bay Governance Council will cancel some routes going through Gardena, Torrance, and the Beach Cities.

**13. MAYOR AND COUNCIL ITEMS:** - This item provides the opportunity for Members of the City Council to request information on currently pending projects and/or issues of public concern, direct that an item be agendized for future consideration and/or make announcements of interest to the public.

- A. AUTHORIZATION FOR MAYOR PRO TEM AND CITY MANAGER TO ATTEND THE NATIONAL LEAGUE OF CITIES 2008 ANNUAL CONGRESSIONAL CITY CONFERENCE – MARCH 8-12, 2008

MAYOR PRO TEM MITCHELL noted that, because she is the 2<sup>nd</sup> Vice President of the League of California Cities, her expenses will be paid through that organization.

After brief discussion, COUNCILWOMAN SEAMANS moved, seconded by COUNCILMAN ADDLEMAN

TO APPROVE AUTHORIZATION FOR THE MAYOR PRO TEM AND CITY MANAGER TO ATTEND THE NATIONAL LEAGUE OF CITIES 2008 ANNUAL CONGRESSIONAL CITY CONFERENCE ON MARCH 8-12, 2008.

AYES: Addleman, Mitchell, Seamans, Zerunyan, Zuckerman

**14. CLOSED SESSION**

NONE

**15. ADJOURNMENT IN MEMORY OF CHRISTIAN ROGERS, SON OF LONG-TIME CALIFORNIA CONTRACT CITIES ASSOCIATION EXECUTIVE SHARON OLIVITO AND RANCHO PALOS VERDES' RESIDENT RANDY SIMMONS, LAPD SWAT OFFICER, KILLED IN THE LINE OF DUTY**

At 8:37 p.m., MAYOR ZERUNYAN formally adjourned the City Council meeting to Tuesday, February 26, 2008 at 7:30 p.m. in the City Council Chambers

Submitted by,

Approved by,

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Hope J. Nolan  
Deputy City Clerk

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Douglas R. Prichard  
City Clerk